
OVERVIEW

For each child in foster care the supervising agency must maintain a medical passport. Per [MCL 722.954c](#) the medical passport shall contain all of the following:

- All medical information required by policy or law to be provided to foster parents.
- Basic medical history.
- A record of all immunizations.
- Any other information concerning the child's physical and mental health, including information that the child may be a victim of human trafficking.

Note: The medical information provided to the foster parent includes copies of the medical and dental examinations (if available).

The medical passport is generated from the electronic case management record. The health information entered into the electronic case management record *Health Profile* screens, such as the child's appointments and medications populates to the corresponding section of the medical passport. The health screens within the electronic case management record *Health Profile* section must be updated quarterly to ensure the child's current health information is up-to-date and accurate.

Initial Medical Passport

For children entering foster care, the initial medical passport must be provided within two weeks of the child's placement date to the following:

- Foster care provider.
- Young adult voluntary foster care (YAVFC) youth/young adult re-entering foster care.

The actual date the medical passport is provided must be documented in the electronic case management record.

Note: Foster care provider includes foster homes, shelter, adult foster home, fictive kin, relative placements, detention, and residential facilities.

See [FOM 801-01, Health Requirements](#), page 14, for information on CareConnect 360.

Updated Medical Passport

All medical information within the medical passport must be current and updated at least quarterly to reflect the child's current and complete health information.

Each caseworker who transfers a child's medical passport to another caseworker must sign and date the medical passport verifying that they have sought and obtained the necessary information under law and Michigan Department of Health and Human Services (MDHHS) policy.

An updated medical passport is provided to:

- Participating legal parents if the child is a temporary court ward.
 - Quarterly, while in out-of-home placement.
 - At reunification. Subsequent medical passports are not required after reunification.
 - Non-offending parent, subsequent medical passports are not required after reunification.
- The child's foster care provider at or prior to each placement.

Note: Non-offending parent with custody of the child is not considered a foster parent placement.
- All medical and mental health professionals to whom the child is newly referred to and accepted for treatment or services prior to or at the first scheduled appointment while the foster care case is open, regardless of placement. Subsequent medical passports are not required.
- Older youth/young adults:
 - Upon initial independent living placement (youth aged 16 and over).
 - Upon exiting the foster care system (young adults aged 18 and older).

- YAVFC youth/young adult:
 - Within two weeks of re-entry into voluntary foster care.
 - Upon exiting voluntary foster care.

Medical Passport Signature Page

Receipt of the medical passport by the above listed parties is documented in the electronic case management record by uploading the signed and dated signature page into the *Health Profile* section.

Medical Passport Documentation

Health information entered into the electronic case management record *Health Profile* screens populates into the child's medical passport upon generating the report. The printed medical passport must reflect the specifics regarding the child's health needs and conditions. Health information downloaded from the electronic case management record contains the following items:

- Diagnoses and health needs.
- Medical, dental, and mental health appointments, with date and appointment type. Completed appointment information includes outcomes, findings, recommendations, and all follow-up treatment or services as required by health care provider.
- Developmental and behavioral concerns.
- Immunization record, printed from the Michigan Care Improvement Registry (MCIR).
- Medication record, including dosage, diagnosis or reason for prescribed medication and prescribing physician.

Note: If a medical passport is printed a copy of the immunization record needs to be printed and attached to the medical passport.

LEGAL BASE

***Fostering Connections to Success and Increasing Adoptions
Act of 2008, 42 USC 622***

State Law

***Foster Care and Adoption Services Act, 1994 PA 203, MCL
722.954c***

POLICY CONTACT

Questions about this policy item may be directed to the [Child Welfare Policy Mailbox \(Child-Welfare-Policy@michigan.gov\)](mailto:Child-Welfare-Policy@michigan.gov).